

**THOMAS PETERSON FARY AND ALVIN JENETTIE ROANE FARY**  
**MEMORIAL SCHOLARSHIP**

**LETTER OF RECOMMENDATION**

**TO APPLICANT:**

Please complete the top section of this form and deliver the form to your selected reference. **REMEMBER**, the three Letters of Recommendation must include either (a) two letters from current or former high school academic instructors **OR** (b) one letter from a high school guidance counselor, high school appointed advisor, or high school principal and one letter from a current or former high school academic instructor. The remaining Letter of Recommendation may be from any other person of your choice. Reference will return the completed letter to you in a sealed envelope. All three Letters of Recommendation must be mailed to the Fund in a single package and must be postmarked by JANUARY 19, 2021.

**NAME OF APPLICANT:**

**NAME OF REFERENCE:**

**RELATIONSHIP TO APPLICANT:**

**ADDRESS OF REFERENCE:**

**TO REFERENCE:**

The applicant named above has applied for a scholarship from The Fary Memorial Scholarship Fund. The scholarship is a competitive, four-year scholarship awarded only to the best of the applicants. Your opinion will be given considerable weight; consequently, your attention to a thoughtful completion of this form is very important.

Please complete and return the form to the applicant in a SEALED envelope, identifying the name of the applicant on the outside of the envelope. The applicant will include your sealed reference with other material he/she will mail to the Fund. For purposes of clarification, the Trustee may contact any person submitting a recommendation for the applicant.

**OVERALL, I (Please check one):**

**RECOMMEND THE APPLICANT WITHOUT RESERVATION**

**RECOMMEND THE APPLICANT WITH SOME RESERVATION**

**RECOMMEND THE APPLICANT WITH SERIOUS RESERVATION**

**DO NOT RECOMMEND THE APPLICANT**

**Applicant:**

**PART I:**

**PLEASE RATE THE APPLICANT ON THE FOLLOWING QUALITIES. RATE ONLY THE QUALITIES OF WHICH YOU HAVE DIRECT KNOWLEDGE.**

| <b>QUALITY</b>                           | <b>NOT OBSERVED</b> | <b>LESS THAN SATISFACTORY</b> | <b>SATISFACTORY</b> | <b>EXCELLENT</b> | <b>OUTSTANDING</b> |
|--|---------------------|-------------------------------|---------------------|------------------|--------------------|
| <b>SCHOLASTIC ABILITY</b>                |                     |                               |                     |                  |                    |
| <b>CITIZENSHIP</b>                       |                     |                               |                     |                  |                    |
| <b>MOTIVATION</b>                        |                     |                               |                     |                  |                    |
| <b>ORGANIZATIONAL SKILLS/WORK HABITS</b> |                     |                               |                     |                  |                    |
| <b>COMMUNICATION SKILLS</b>              |                     |                               |                     |                  |                    |
| <b>LEADERSHIP POTENTIAL</b>              |                     |                               |                     |                  |                    |
| <b>RELATIONSHIPS WITH PEERS</b>          |                     |                               |                     |                  |                    |
| <b>OTHER (IDENTIFY)</b>                  |                     |                               |                     |                  |                    |

**PART II:**

Please TYPE responses to the following on separate 8½ X 11 plain paper. On each sheet, identify the applicant and item. The responses must be attached to this form.

1. DESCRIBE THE LENGTH OF TIME AND CONTEXT IN WHICH YOU HAVE KNOWN THE APPLICANT.
2. DESCRIBE THOSE OBSERVATIONS OF THE APPLICANT THAT HAVE LED YOU TO RECOMMEND THIS PERSON FOR A FARY MEMORIAL SCHOLARSHIP. GIVE SPECIFIC EXAMPLES.

**SIGNATURE:**

**TITLE:**

**Telephone number:**

**Email address:**

**DO NOT STAPLE PAGES. PRINT ONE SIDE ONLY**